

ACADEMIC STANDING

(Policy 2.20)

Academic Probation

Academic Probation and Satisfactory Progress Status

1. Academic Probation: Students must maintain a minimum grade point average of 2.0 (C). A student whose cumulative grade point average is less than 2.0 (C) and who has 6 or more credit hours attempted will be on Academic Probation status.

2. Satisfactory Progress: Students must complete a reasonable portion of the courses in which they enroll and maintain progress toward their academic goals. A student who fails to complete a reasonable portion of courses attempted as shown below will be placed on Lack of Progress status.

Students Registered For / Must Have Completed:

- 19 Credits / 6 Credits
- 32 Credits / 12 Credits
- 48 Credits / 20 Credits
- 60 Credits / 40 Credits

Students enrolled in basic and developmental coursework who do not pass a basic or developmental course after the second attempt will be placed on *Lack of Progress* status.

Students receiving Financial Aid

USDE regulations require that all students meet minimal quantitative and qualitative standards of academic progress toward a degree in order to continue receiving federal financial assistance. Federal sources of aid include: the Federal Pell Grant, Federal SEOG Program, Federal Work/Study Program and the Direct Subsidized and Unsubsidized loans.

Review **Satisfactory Academic Progress and Federal Assistance Programs** (<https://catalog.dccc.edu/financial-information/financial-aid/#satisfactoryacademicprogresstext>)

Procedure for Notifying Students of their Academic Status:

- Students are notified of their academic status and its potential consequences via mailed letter and DCCC email. Students are required to meet with an academic advisor to discuss reasons for their past performance as well as create a plan for success.
- A registration hold is placed on the student's account prohibiting them from registering for future courses without the assistance of an academic advisor.

Students who ignore this status, fail to meet with an academic advisor, and are unsuccessful in their coursework will be academically suspended from the college at the end of the Spring semester for the following Fall semester.

Academic Suspension

Academic Suspension (Formerly Academic Dismissal)

Students on academic probation will be subject to academic suspension from the college at the end of the Spring semester for the following Fall semester if their grade point average meets one of the following criteria:

Total Credits* / GPA is Below:

- 19 Credits / 6 Credits
- 32 Credits / 12 Credits
- 48 Credits / 20 Credits
- 60 Credits / 40 Credits

Students on *Lack of Progress* status will be subject to academic suspension from the college at the end of the Spring semester for the following Fall semester if they have not made the satisfactory amount of progress completing the required credits as indicated above.

* Attempted or Accepted at the College

Procedure for Notifying Students of Academic Suspension

- Students are notified via mailed letter and DCCC email at the end of the Spring semester that they are academically suspended from the college for the following Fall semester (please note Summer classes are still permitted and to be chosen under the guidance of an academic advisor).
- Upon return, students must formally request to be reinstated (via electronic form included in letter) and will be placed on academic probation status with required support and interventions to assist them in a successful semester. To encourage their return, communication will be sent to every student during their suspension semester explaining the process for reinstatement.

Appealing Academic Suspension

Students have the right to appeal their academic suspension. Guidelines for appealing are outlined in the mailed letter and email. The student must submit the Appeal Request Form (electronic form included in letter) in the time frame indicated.

- If the appeal request is approved, there is a 1-2 course limit for those students for the entire Fall semester.
- Appeals will be granted where extenuating circumstances exist such as medical reasons, a life-changing event, or because of a call to active military duty as well as other special circumstances considered worthy of an appeal to the Dean of Counseling or VPAA.
- When documentation can be provided for the above reasons, students are encouraged to apply for a withdraw for that previous semester to request any grades of F or D to be changed to a W. Students are to follow the college's existing policy for withdraws based on medical reasons, military service, or life-changing events and attach all required documentation to Student Records supporting their circumstance no later than 30 days after the previous semester ends. See delagate.dccc.edu/students/registration-payment/withdrawal-refund-info for more information.
- Students will be notified via email that their request for appeal has been approved or denied with recommended next steps.
- If the appeal is approved, the student will be limited to 1-2 courses for the Fall semester to be chosen under the guidance of an academic advisor.
- If the appeal is denied, the student may appeal in writing to the Dean of Counseling within 10 days of receiving the letter. The student must inform the Dean that they are appealing and the Dean or their designee will inform the student of the decision within 10 working days.

Academic Dismissal

Students who are not successful (Cs or better and Ps) in their first semester back after academic suspension will be academically

dismissed for one full calendar year. Upon return, they are required to reinstate formally in writing and will be placed on academic probation status with required interventions. The same appeal process as above will apply but these requests are less likely to be approved.