

GRADUATION REQUIREMENTS

Application for Graduation

Applications for graduation are available on delaGATE (<https://delagate.dccc.edu/>) at the Apply to Graduate (<https://delagate.dccc.edu/students/registration-records/apply-graduate/>) link in the Student drop-down menu. Students must complete an application for graduation regardless of their plans to attend the commencement ceremony. Prior to completing the graduation application, students should meet with their advisor to review graduation requirements and eligibility. Students and advisors should confirm all necessary course substitutions or transfer of courses from another school, if appropriate, have been completed. They should also confirm the program of study in Degree Works is accurate and, if not, complete a change of major form with an advisor. Students should submit a separate application for each concurrent degree and/or certificate sought. Students will not officially graduate and receive their diploma until all program requirements and all financial obligations are satisfied. Participation in the Commencement ceremony does not guarantee eligibility to earn a degree/certificate; the determination of graduation eligibility to receive the diploma is finalized after the Commencement ceremony in May or after the graduation dates in August or December.

Graduation is processed three times per year: December (Fall graduates), May (Spring graduates) and August (Summer graduates).

- Students completing their program requirements in the Winter session should apply for May graduation.
- Students completing their program requirements in Summer I and Summer II should apply for August graduation.
- August and December graduates from the preceding year are invited to attend the May Commencement. to receive their diploma and are invited to attend the following May Commencement.

The College's **Commencement** ceremony takes place in May. The following are the application deadlines for students to apply for graduation and to have their name included in the commencement booklet and receive information about ordering their cap, gown and tickets:

- May graduation: March 15 application deadline
- August graduation: July 15 application deadline
- December graduation: November 15 application deadline

Graduation with Honors

The associate degree or certificate will be granted "With Honors" if a student earns an overall average of 3.0 (B) in all courses applicable to the degree or certificate. For those students with an overall average of 3.5, the award will be "With High Honors."

Dual Degrees

Dual or Additional Degrees

Students who complete all requirements for two degrees and at least 12 additional credits at the same time may receive two diplomas. General Studies, Technical Studies, and other similar programs may not be awarded as part of a dual degree. A certificate and degree in the same or similar curricula may not be awarded at the same time. **Students may pursue no more than two degrees at one time and they must inform**

their advisors of the intent to follow two degrees. Both degrees should be listed on the students Degree Works. If not, contact Assessment Services to have the second one added. They must file two separate graduation applications.

Replacement Diplomas

Graduates who were previously issued a diploma may visit www.dccc.edu/transcripts (<https://www.dccc.edu/academics/other-links/transcripts/>) to request a replacement digital and/or paper diploma. Note: This service is available to former graduates only, not to students who have applied for graduation and are awaiting their initial diploma.