MEDICAL BILLING, CERTIFICATE OF COMPETENCY (MB)

Effective: Fall 2018

The Medical Billing 19 college-credit certificate program provides students with the skills necessary to function as medical billers for all types of health care institutions. The curriculum includes medical terminology, health informatics, analysis of coded data used on claims for reimbursement and principles of medical billing.

A Certificate of Competency in Medical Billing will be awarded upon completion of this curriculum with a 2.0 GPA and a "C" or better in all allied health courses.

Program Outcomes

Upon successful completion of this program, students should be able to:

- Correctly code procedures and diagnoses using correct medical terminology and correct ICD and CPT codes.
- Describe legal and ethical issues involved in medical billing.
- List different types of health insurance carriers and the reimbursement systems for each.
- Complete health insurance related forms and financial reports.
- Describe the follow up process with insurance companies and patients regarding unpaid bills.
- Describe the major health care organizations and agencies and their role in the health care delivery system.

Curriculum

The College will award a certificate of competency to students who complete an approved credit-bearing career program that requires less than 30 credits. General education courses may not be required for programs that have less than 30 credits. The student must have a cumulative GPA of 2.0 or higher. At least six credit hours must be in courses that are awarded grade points.

First Semester		Hours
CS 100	Introduction to Information Technology	3
AHM 102	Introduction to Health Care	3
AHM 233	Medical Terminology	3
	Hours	**9**
Second Semester		
AHM 130	Medical Coding Concepts for Allied Health	3
AHM 185	Medical Office Management	4
	Hours	**7**
Third Semester		
AHM 241	Revenue Cycle Management and Reimbursement Methodologies	3
	Hours	**3**
	Total Hours	**19**

Campus Locations

ONLINE*
100% online

* Some online courses have **field requirements** or **in-person or proctored testing.** Online courses with these requirements have additional information posted under the **COURSE DESCRIPTION** section when you are registering. Please note these requirements when registering.

Career