

TUITION AND FEES

The following represents the tuition and fees for the 2024-2025 academic year. For future years, these amounts are subject to change based on the recommendations of the College's Board of Trustees. **The College reserves the right to change, without notice, the tuition and fees herein stated.** Tuition and fees do not include the cost of textbooks.

The Student Accounts office handles these tuition and fees, and policies. In addition, the office can answer questions related to billing and payments, bookstore credits, third party billing, and refunds. The Student Accounts team is available at all Enrollment Central campus locations.

Enrollment Central LOCATIONS

Phone: 610-359-5118

Marple

Founders Hall
Room 3500
901 S. Media Line Road
Media, PA 19063

Downingtown

100 Bond Drive
Downingtown, PA 19335

Southeast Center

Folcroft East Business Park
2000 Elmwood Avenue
Sharon Hill, PA 19079

Upper Darby

Barclay Square Shopping Center
1570 Garrett Road
Upper Darby, PA 19082

Tuition

Tuition	Per Credit Hour
Residents of sponsoring school districts*	\$136
Non-Sponsoring	\$272
Out-of-State	\$408
International**	\$408

Fees

Fees per Credit Hour	PA - Sponsoring District ¹	PA State Resident	Out-of-State	Other
Student Activity Fee	\$5	\$5	\$5	\$5
Plant Fee	N/A	\$3	\$6	\$6
International Application Fee***	N/A	N/A	N/A	\$100 (new students only)
Enrollment Services Fee	\$4 (\$40 Max)	\$4 (\$40 Max)	\$4 (\$40 Max)	\$4 (\$40 Max)
Instructional Support Fee	\$70-\$80	\$70-\$80	\$70-\$80	\$70-\$80

International Student Deposit****	N/A	N/A	N/A	\$400 (new students only)
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- * Sponsoring School Districts: Chester-Upland, Garnett Valley (Bethel residents only), Haverford, Interboro, Radnor, Ridley, Rose Tree Media, Southeast Delco, Springfield, Upper Darby, Wallingford-Swarthmore (Swarthmore and Rutledge residents only), and William Penn.
- ** An international student is defined as any student on a nonimmigrant visa (F, J, H, etc.) or in a pending immigration status.
- *** First-Semester International students only.
- **** Non-refundable deposit for first-semester International students. Deposit deductible from tuition.

Description of Fees

Instructional support fee

Credit courses are charged a fee between \$70 and \$80 per credit hour. Online courses are charged an additional instructional support fee of \$10 per credit.

Plant fee

Students who do not reside in a school district that financially sponsors Delaware County Community College are charged this fee. The plant fee is \$3 per credit hour for students who live in non-sponsored districts in Pennsylvania and \$6 per credit hour for students who live out-of-state and international students.

Student activity fee (non-refundable)

The student activity fee is \$5 per credit hour.

Enrollment Services fee (non-refundable)

Credit courses are \$4/credit with a maximum charge of \$40 per semester; non-credit courses are \$5 per term. These fees are charged each semester students are enrolled in College and support costs associated with the admissions application process, placement testing, enrollment and payment verification, commencement and credentials costs for both degrees and certificates of competency, and where applicable, the evaluation of transfer credits.

Certificate of Competency fee (non-refundable)

A \$10 fee is charged to students who anticipate completing the Certificate of Competency program requirements and file the appropriate application form. The fee supports the cost of the completion credentials. For concurrent certificates, there may be additional forms and fees. Beginning Fall 2017, this fee will be covered by the Enrollment Services Fee (see above).

Additional Fees

Service Fees	Charge
Returned Check or ACH Payment	\$25
Payment Plan Enrollment Fee (Non-refundable)	\$30
Payment Plan Late Fee	\$10
International Insurance	Varies by Term - Please contact International Student Services

Billing & Payment

Tuition Bills

Statements are sent electronically to students’ Delaware County Community College email. Bills for the fall and summer terms are emailed in April and bills for the spring are emailed in October. Students can access their student email through delaGATE. Failure to view or obtain bills does not exclude students from paying their tuition balance.

Payment Policy

All tuition and fees are due by the payment due date. If registration is completed after the due date, payment is due at the time of registration. The College accepts American Express, VISA, MasterCard, Discover Card, cash, money orders and personal checks at each Enrollment Central Location. Online payments can be made through delaGATE with a credit or debit card, or electronic check. To make a payment online please Make a Payment/Enroll in Payment Plan under Student Accounts in delaGATE.

Due Dates

- Summer 1 2024 - May 7, 2024
- Summer 2 2024 - June 18, 2024
- Fall 2024 - July 30, 2024
- Spring 2025 - January 7, 2025

Tuition Payment Plan

To help manage tuition payments, the College offers installment plans for all terms. To view plan options and enroll, please click the Make a Payment/Enroll in Payment Plan link under Student Accounts in delaGATE. Please note, there is a \$30 non-refundable fee to enroll in the plan.

Third-Party Payments

Third-party payments include, but are not limited to, employer sponsored payments and 529 plans. For assistance with your third-party payments or to notify the College of a third-party payment, please email thirdpartybilling@dccc.edu.

Financial Holds & Collections

Students who do not pay their account in full or default on the payment plan will have a financial hold placed on their account. While on hold, students cannot view grades, enroll in future courses, obtain transcripts or diplomas, or participate in Commencement. Additionally, accounts that remain delinquent may be sent to a contracted third-party collection agency, at which time, students are responsible for additional fees or costs incurred plus the principal balance.

Conduct & Academic Integrity Sanctions

The college will not issue diplomas, certificates, or transcripts to students who have not satisfied any student conduct or academic integrity sanctions. Once a student satisfies the outstanding sanction, credentials can be issued and the hold barring issuance of the academic transcript will be removed.

Credits & Refunds

Bookstore Credits

A student with excess financial aid will have a bookstore credit on their account. Students can only use the credit with the College’s book vendor Follett online or on campus to purchase your course materials. The College will deduct the amount of the credit used from any

eligible refunds. For on-campus hours, please contact the bookstore at 610-359-5180 or 610-359-5310.

Refunds

Refunds for Excess Financial Aid

Students may be eligible for a refund if their financial aid exceeds their tuition and fees charges. Refunds begin processing once the term starts and are issued within 14 days from the date the credit is created on the account.

Delaware County Community College delivers your refund with BankMobile Disbursements (<https://bankmobiledisbursements.com/refundchoicesso/>.html), a technology solution powered by BMTX, Inc.

To view our third-party servicer contract for refund management, click here (https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.vibeaccount.com%2Fswc%2Fdoc%2Flanding%2Fbuf0m9mxt7pykohzcso&data=04%7C01%7Cjdepalma%40bmtx.com%7C67e75abba9124492d3e608da1d8a61ee%7Cc5037ecb84ec4c1397e27aba4566a77d%7C1%7C0%7C637854777427607880%7CUnknown%7CTWFPbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQJljoIV2luMzliLCJBtIl6lk1haWwiLC%7C3000&sdata=psM9%2BSqk5sE785MGIZ401ADBv%2By%2BGYZt8i%2B%2FE7nB0a0%3D&reserved=0)).

Refunds for Drops & Withdrawals

To be eligible for any refund, the student must officially withdraw from the course or courses (no show withdrawals are not eligible). A refund for withdrawal will not be issued that is greater than 100% of tuition and refundable fees minus any non-refundable fees and required deposits. In accordance with federal student aid regulations, any student who receives federal financial aid and withdraws before completing 60% of the term will have all or a portion of that aid returned to the federal fund before any refund is issued (see financial aid section of this catalog).

Administrative Withdrawal

Students who must officially withdraw from the College after the start of classes because of a call to active duty in the armed services (appropriately documented) or a disabling injury or serious illness (appropriately documented) should complete the Administrative Withdrawal request form. This form and its policies are accessible by logging into delaGATE and clicking the Withdrawal and Refund Info link under Students.

Non-Attendance

There is no refund for a no-show withdrawal.

Refund Schedule

Time of Refund	% Rate of Refund
Withdrawal before end of one week of classes (7% of class time) *	100%
Withdrawal before end of two weeks of classes (15% of class time*)	50%
Withdrawal before end of two weeks of classes (15% of class time*)	25%

* Refund for summer sessions, special sessions and all irregularly scheduled sessions and courses is determined by the percentage of class time elapsed.