

# GLOSSARY

The following definitions may be helpful to students' understanding of the educational culture of postsecondary education:

**Academic Record:** transcript of grades, courses, credits and related academic information kept on file by the College

**Accelerated Internet:** offered completely online without any onsite face-to-face or traditional classroom meetings at DCCC campuses; shorter in length than a 15-week semester.

**Accelerated Session:** a period less than the fifteen-week semester in which students can complete coursework on an accelerated basis

**Associate Degree (A.A., A.A.S., A.F.A., A.S.):** a two-year degree that generally prepares students for further study or entry into the workplace

**Asynchronous or Internet Course:** offered completely online without any onsite face-to-face or traditional classroom meetings at DCCC campuses; does not require students to attend class meetings at designated days and times.

**Certificate:** recognition provided for completion of short-term vocational or career-training programs

**Classroom/Internet Instruction:** offered in a blended format with one or more face-to-face or traditional class sessions at a DCCC campus and at least one or more online sessions.

**Core-to-Core:** Core-to-Core articulations document a particular college's or university's promise to accept the general education credits embedded in a specific degree from the College.

**Credit:** the value assigned to a college course depending on the number of class hours per week. For example, a three-credit course meets three hours per week

**Dual Admission:** A Dual Admission agreement guarantees admission to the partner school and can also guarantee admission to a particular bachelor's degree.

**Elective:** an optional course selected by the student

**ESL (English as a Second Language):** English courses offered to speakers of other languages who completed most of their previous education outside of the United States to improve their English writing, grammar, reading, speaking and listening skills

**FAFSA (Free Application for Federal Student Aid):** a free financial aid application that must be submitted by students seeking grants and/or loans from state and federal governments, colleges and other sources

**GED (General Educational Development):** a test for people who have not graduated from high school that is used to confirm their mastery of information covered in a basic high school curriculum

**Internships:** option to attend college and do paid work, receiving credit for both

**Major:** the course of study in which a student concentrates coursework, time and attention

**Placement Test:** assessment given to new students to determine their skill levels in English, reading and mathematics and their academic starting point

**Prerequisite:** a level of accomplishment required prior to enrolling in a particular course. For example, English Composition I is a prerequisite for English Composition II

**Registration:** transaction through which students enroll in coursework

**Semester:** usually a fifteen-week period in which college courses are completed

**Synchronous:** offered **completely online** and requires students to **log into and attend all class meetings during designated days and times** similar to the on-campus classroom environment.

**Synchronous & Asynchronous Online:** offered online with a **mix of face-to-face learning during designated days and times** similar to the on-campus/traditional classroom environment, as well as learning that occurs outside of designated meeting times.

**Traditional Classroom:** students and instructors meet in the classroom at the same day/s and time/s specified in the schedule at one of the College's campuses.

## Subject Abbreviations:

The following subject abbreviations are used throughout the catalog and refer to courses within a specific discipline.

ACC, Accounting  
 ADJ, Administration of Justice  
 AHA, Health Administration  
 AHM, Allied Health Medical  
 AHN, Allied Health Nursing  
 AHS, Surgical Technology  
 ARB, Arabic  
 ARC, Architecture  
 ART, Art  
 AUT, Auto Mechanics  
 BIO, Biology  
 BUS, Business  
 CHE, Chemistry  
 COMM, Communication Studies  
 CPT, Carpentry  
 CUL, Culinary Arts  
 CS, Computing Science  
 DPR, Computer Information Systems  
 DRA, Drama  
 ECE, Early Childhood Education  
 ECO, Economics  
 EDU, Education  
 EGR, Engineering  
 ELT, Electrical Occupations  
 EMER, Emergency Management and Planning  
 EMS, Emergency Medical Services  
 EMTP, EMT Paramedic  
 ENG, English  
 ESL, English as a Second Language  
 ESS, Earth and Space Science  
 FRE, French  
 FST, Fire Science Technology  
 GER, German

HIS, History  
HRM, Hotel and Restaurant Management  
HUM, Humanities  
HUS, Human Services  
HVA, Heating, Ventilation, Air Conditioning and Refrigeration  
IMM, Interactive Multimedia  
INT, Interdisciplinary  
IST, Industrial Systems Technology  
ITA, Italian  
MAT, Mathematics  
MPT, Municipal Police Training  
MTT, Machine Tool Technology  
MUS, Music  
NDT, Neurodiagnostic Technology  
NET, Network Engineering  
NUS, Nursing  
OCS, Occupational Studies  
PCT, Process Control Technology  
PHI, Philosophy  
PHY, Physics  
PLB, Plumbing  
PLG, Paralegal Studies  
POL, Political Science  
PSY, Psychology  
REA, Reading  
RTH, Respiratory Therapy  
RUS, Russian  
SCI, Science  
SOC, Sociology  
SPA, Spanish  
SWO, Social Work  
TCC, Technical Department Core  
TCS, Construction Technology  
TDD, Drafting and Design Technology  
TEC, Technical Study  
TEL, Electronics Technology  
TME, Mechanical Technology  
WLD, Welding