POLICIES AND PROCEDURES

College Policies

- 1. General Policy (https://catalog.dccc.edu/policies-procedures/general/)
  - 1.1 Mission, Vision, Student Success, Culture, and Values (https://catalog.dccc.edu/policies-procedures/general/1_1/)
  - 1.2 College Policies and Regulations (https://catalog.dccc.edu/policies-procedures/general/1_2/)
- 2. Academic Affairs (https://catalog.dccc.edu/policies-procedures/academic-affairs/)
  - 2.1 Program Review (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_1/)
  - 2.2 Program Development (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_2/)
  - 2.3 Enrichment Programs (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_3/)
  - 2.4 Academic Honesty (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_4/)
  - 2.5 Academic Bankrupcy (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_5/)
  - 2.6 Excused Absences from Tests on Religious Holidays (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_6/)
  - 2.7 Transfer Credits (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_7/)
  - 2.8 Credit by Assessment (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_8/)
  - 2.9 Advanced Placement (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_9/)
  - 2.10 Awarding Additional Degrees and Certificates (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_10/)
  - 2.11 Cooperative Education (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_11/)
  - 2.12 Repeating a Course (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_12/)
  - 2.13 Faculty Participation in Institutional Governance (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_13/)
  - 2.14 Credit Hour (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_14/)
  - 2.15 Grade Appeals (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_15/)
  - 2.16 Minors in Classroom and On-Campus (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_16/)
  - 2.17 Attendance Compliance for Reporting to Federal Government (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_17/)
  - 2.18 English, Mathematics, and Reading Retesting Policy (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_18/)
  - 2.19 Placement Test Scores Expiration (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_19/)
  - 2.20 Academic Standing (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_20/)
  - 2.21 Alternative Measures for College Placement (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_21/)
  - 2.22 Credential Definitions (https://catalog.dccc.edu/policies-procedures/academic-affairs/2_22/)
- 3. Student Services (https://catalog.dccc.edu/policies-procedures/student-services/)
  - 3.1 Code of Conduct (https://catalog.dccc.edu/policies-procedures/student-services/3_1/)
  - 3.2 Psychological Emergencies (https://catalog.dccc.edu/policies-procedures/student-services/3_2/)
  - 3.3 Student Complaints (https://catalog.dccc.edu/policies-procedures/student-services/3_3/)
  - 3.4 Student Activities Program and Fees (https://catalog.dccc.edu/policies-procedures/student-services/3_4/)
  - 3.5 Physical Development and Athletics (https://catalog.dccc.edu/policies-procedures/student-services/3_5/)
  - 3.6 Job and Transfer Placement (https://catalog.dccc.edu/policies-procedures/student-services/3_6/)
  - 3.7 Dealing with Health-Related Problems (https://catalog.dccc.edu/policies-procedures/student-services/3_7/)
  - 3.8 Students with Disabilities (https://catalog.dccc.edu/policies-procedures/student-services/3_8/)
  - 3.9 Student Confidentiality (https://catalog.dccc.edu/policies-procedures/student-services/3_9/)
  - 3.10 Concussion and Traumatic Brain Injury (https://catalog.dccc.edu/policies-procedures/student-services/3_10/)
  - 3.11 Anti-Hazing (https://catalog.dccc.edu/policies-procedures/student-services/3_11/)
  - 3.12 Voter Registration Policy (https://catalog.dccc.edu/policies-procedures/student-services/3_12/)
- 4. Executive Management (https://catalog.dccc.edu/policies-procedures/executive-management/)
  - 4.1 Trustee Emeritus (https://catalog.dccc.edu/policies-procedures/executive-management/4_1/)
  - 4.2 Controversial Materials/Matters (https://catalog.dccc.edu/policies-procedures/executive-management/4_2/)
- 5. Administrative Management (https://catalog.dccc.edu/policies-procedures/administrative-management/)
  - 5.1 Records Management and Retention Policy (https://catalog.dccc.edu/policies-procedures/administrative-management/5_1/)
  - 5.2 Social Security Number Usage (https://catalog.dccc.edu/policies-procedures/administrative-management/5_2/)
  - 5.3 DCCCid Usage (https://catalog.dccc.edu/policies-procedures/administrative-management/5_3/)
  - 5.4 Tobacco-Free Campus (https://catalog.dccc.edu/policies-procedures/administrative-management/5_4/)
  - 5.5 Whistleblower (https://catalog.dccc.edu/policies-procedures/administrative-management/5_5/)
  - 5.6 Right-to-Know (https://catalog.dccc.edu/policies-procedures/administrative-management/5_6/)
  - 5.7 Possession of Weapons on Campus (https://catalog.dccc.edu/policies-procedures/administrative-management/5_7/)
  - 5.8 Security and Emergencies (https://catalog.dccc.edu/policies-procedures/administrative-management/5_8/)
  - 5.9 Intellectual Property (https://catalog.dccc.edu/policies-procedures/administrative-management/5_9/)
- 6. Financial Management & Support (https://catalog.dccc.edu/policies-procedures/financial-management/)

- 6.1 Allowance for Doubtful Accounts (https://catalog.dccc.edu/policies-procedures/financial-management/6_1/)
- 6.2 Capital Assets Policy (https://catalog.dccc.edu/policies-procedures/financial-management/6_2/)
- 6.3 Identity Theft Prevention Policy and Program (https://catalog.dccc.edu/policies-procedures/financial-management/6_3/)
- 6.4 Anti-Fraud and Theft (https://catalog.dccc.edu/policies-procedures/financial-management/6_4/)
- 6.5 Investment (https://catalog.dccc.edu/policies-procedures/financial-management/6_5/)
- 6.6 Post-Issuance Tax Compliance Policies for Tax-Exempt Bonds (https://catalog.dccc.edu/policies-procedures/financial-management/6_6/)
- 6.7 Transfer of Funds (https://catalog.dccc.edu/policies-procedures/financial-management/6_7/)
- 6.8 Returned Check Service Fee (https://catalog.dccc.edu/policies-procedures/financial-management/6_8/)
- 6.9 Signatory Authority and Check Signing (https://catalog.dccc.edu/policies-procedures/financial-management/6_9/)
- 6.10 Inter-fund Transfers (https://catalog.dccc.edu/policies-procedures/financial-management/6_10/)
- 6.11 Travel and Business Related Expenses (https://catalog.dccc.edu/policies-procedures/financial-management/6_11/)
- 6.12 Allowable Costs - Federal Grants (https://catalog.dccc.edu/policies-procedures/financial-management/6_12/)
- 6.13 Solicitation (https://catalog.dccc.edu/policies-procedures/financial-management/6_13/)

- 7. Personnel Management & Support (https://catalog.dccc.edu/policies-procedures/personnel-management/)
  - 7.1 Anti-Nepotism (https://catalog.dccc.edu/policies-procedures/personnel-management/7_1/)
  - 7.2 Power Relationships of an Amorous or Sexual Nature (https://catalog.dccc.edu/policies-procedures/personnel-management/7_2/)
  - 7.3: Tuition & Fee Waiver (https://catalog.dccc.edu/policies-procedures/personnel-management/7_3/)
  - 7.4 Compensation and Board Authority (https://catalog.dccc.edu/policies-procedures/personnel-management/7_4/)
  - 7.5 Diversity, Equity & Inclusion (https://catalog.dccc.edu/policies-procedures/personnel-management/7_5/)
  - 7.6 Domestic Partner (https://catalog.dccc.edu/policies-procedures/personnel-management/7_6/)
  - 7.7 Drug-Free Workplace (https://catalog.dccc.edu/policies-procedures/personnel-management/7_7/)
  - 7.8 Family Medical Leave (https://catalog.dccc.edu/policies-procedures/personnel-management/7_8/)
  - 7.9 Health Insurance Portability and Accountability Act (HIPAA) (https://catalog.dccc.edu/policies-procedures/personnel-management/7_9/)
  - 7.10 Equal Opportunity Employment (https://catalog.dccc.edu/policies-procedures/personnel-management/7_10/)
  - 7.11 New Employee Exclusion from Participation in PSERS and SERS (https://catalog.dccc.edu/policies-procedures/personnel-management/7_11/)
  - 7.12 Workplace Nondiscrimination and Harassment (https://catalog.dccc.edu/policies-procedures/personnel-management/7_12/)
  - 7.13 Use of Social Media by Employees (https://catalog.dccc.edu/policies-procedures/personnel-management/7_13/)
  - 7.14 Background Check (https://catalog.dccc.edu/policies-procedures/personnel-management/7_14/)
  - 7.15 Military Leave (https://catalog.dccc.edu/policies-procedures/personnel-management/7_15/)
  - 7.16 Mandatory Child Abuse Reporting (https://catalog.dccc.edu/policies-procedures/personnel-management/7_16/)
  - 7.17 Policy Against Title IX Sexual Harassment and/or Sexual Misconduct (https://catalog.dccc.edu/policies-procedures/personnel-management/7_17/)
  - 7.18: Progressive Disciplinary Action (https://catalog.dccc.edu/policies-procedures/personnel-management/7_18/)
  - 7.19 Megan's Law (SORNA) Notification (https://catalog.dccc.edu/policies-procedures/personnel-management/7_19/)
  - 7.20 Telecommuting (https://catalog.dccc.edu/policies-procedures/personnel-management/7_20/)
  - 7.21 Conflict of Interest (https://catalog.dccc.edu/policies-procedures/personnel-management/conflict_of_interest_7_21/)
- 8. Procurement (https://catalog.dccc.edu/policies-procedures/procurement/)
  - 8.1 Procurement (https://catalog.dccc.edu/policies-procedures/procurement/8_1/)
  - 8.3 Use of Facilities (https://catalog.dccc.edu/policies-procedures/procurement/8_3/)
- 9. Information Technology (https://catalog.dccc.edu/policies-procedures/administrative-computing/)
  - 9.1 Information Security Program Policy (https://catalog.dccc.edu/policies-procedures/administrative-computing/9_1/)
  - 9.2 Acceptable Use Policy (https://catalog.dccc.edu/policies-procedures/administrative-computing/9_2/)
  - 9.4 Identity and Access Management (https://catalog.dccc.edu/policies-procedures/administrative-computing/9_4/)
  - 9.5 Network and Application Security (https://catalog.dccc.edu/policies-procedures/administrative-computing/9_5/)
- 10. Development (https://catalog.dccc.edu/policies-procedures/development/)
  - 10.1 Grant Proposals and Funding Requests to Support Institutional Purposes (https://catalog.dccc.edu/policies-procedures/development/10_1/)
  - 10.2 College Naming Opportunities (https://catalog.dccc.edu/policies-procedures/development/10_2/)
- 11. Enrollment Services (https://catalog.dccc.edu/policies-procedures/enrollment-services/)
  - 11.1 Tuition and Fees (https://catalog.dccc.edu/policies-procedures/enrollment-services/11_1/)
  - 11.2 Student Access and Records (https://catalog.dccc.edu/policies-procedures/enrollment-services/11_2/)
  - 11.3 Student Withdrawal (https://catalog.dccc.edu/policies-procedures/enrollment-services/11_3/)
  - 11.4 Student Tuition and Fee Refund for Withdrawals (https://catalog.dccc.edu/policies-procedures/enrollment-services/11_4/)

    - 11.5 Tuition Waiver for College Over 60 (https://catalog.dccc.edu/policies-procedures/enrollment-services/11_5/)
- Other Policies and Procedures (https://catalog.dccc.edu/policies-procedures/other/)
    - Alcohol and Drug Abuse Prevention (https://catalog.dccc.edu/policies-procedures/other/alcohol-drug-abuse-prevention/)
    - Campus Sexual Violence Education (https://catalog.dccc.edu/policies-procedures/other/campus-sexual-violence-education/)
    - Notice of Non-Discrimination (https://catalog.dccc.edu/policies-procedures/other/notice-non-discrimination/)